

**Report To:** Finance Committee, Board of Health  
**Submitted by:** Dr. Nicola Mercer, Medical Officer of Health & CEO  
**Subject:** 2016 ONE-TIME GRANTS UPDATE

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**RECOMMENDATION(S):**

- (a) That the Finance Committee make recommendation to the Board of Health to receive the 2016 One-Time Grants Update as presented, for information.**

**BACKGROUND:**

Wellington-Dufferin-Guelph Public Health (WDGPH) submitted eleven one-time grant requests to the MOHLTC for 2016, as outlined in Finance Committee Report BH.04.MAR1016.R05 – One-Time Grants 2016. The purpose of this update is to provide information to the Committee on the following:

- 1) MOHLTC Community Health Programs Capital Policy;
- 2) Impact of the new MOHLTC Community Health Capital Policy on one-time funding request for additional parking spaces at Chancellors Way; and
- 3) Withdrawal of one-time funding request for renovations to a new location in Shelburne.

**PUBLIC HEALTH AND/OR FINANCIAL IMPLICATIONS:**

- 1) MOHLTC Community Health Programs Capital Policy

In December 2015, the MOHLTC published a new policy for Community Health Capital Programs, under which public health units are included as potential recipients of funding for infrastructure projects. This policy provides for capital funding through three streams:

1. Community Infrastructure Renewal Fund: for ongoing repair and renewal needs of agencies meeting specific criteria relating to asset ownership and lease length, based on an assessment of asset condition;
2. Single Provider Led Community Capital Projects: provides funding for specific renovation or new build projects involving service expansion/or repair and renewal based on an assessment project benefit and risk; and
3. Integrated Facilities Community Capital Projects: provides funding for projects involving co-location or integrative multiple community sector HSPs.

The policy includes criteria for what organizations are eligible for funding under the policy, what type and size of space, and eligible operational models. It also specifies that approved projects would be eligible for 100% provincial funding.

There is a detailed application and approval process, which the MOHLTC is offering training on in mid-June 2016. A brief overview of the process is:

Stage 1: Application

- Health Service Provider (WDGPH) submits to Endorsing Organization (currently MOHLTC, Public Health Division);
- If endorsed, sent to Ministry (MOHLTC, Health Capital Division) for review;
- Ministry selects those to advance to planning.

Stage 2: Business Case

- Planning grant provided to create business case;
- If project is to advance, site selection occurs.

Stage 3: Planning, Tender, Award of Contract

- Implementation grant approved;
- Site secured;
- Detailed design, contract documents, tender and award of contract.

Stage 4: Implementation and Settlement

- Implementation;
- Project completion;
- Financial settlement;
- Post project evaluation.

A risk based approach will be taken to technical review requirements, with the goal of ensuring:

- Compliance with legislated standards;
- Compliance with Infection Prevention and Control practices;
- Right-sized infrastructure to ensure value for public investment.

2) Impact of the new MOHLTC Community Health Capital Policy on one-time funding request for additional parking spaces at Chancellors Way

WDGPH received notification on May 27<sup>th</sup> from the MOHLTC that the request for funding to build additional parking spaces at Chancellors Way must go through the Community Health Capital Policy funding request process. There is currently no information available regarding when applications under the program will be sought, when funding would be available/approved, and what happens with projects that are completed prior to the application/approval process. More information will be provided at a teleconference on June 13<sup>th</sup>.

WDGPH has already contracted with an engineering firm to manage the tendering process for the general contractor who will build the parking lot expansion, and provide ongoing contract administration and inspection services through the completion of the project.

3) Withdrawal of one-time funding request for renovations to a new location in Shelburne

The deadline for the application for the one-time grant process required this request to be submitted to MOHLTC prior to the Facilities Committee and BOH discussion on the proposal to move to a larger,

more central location in Shelburne had been completed. After the initial discussion with the Committee and the Board, senior management completed an in-depth analysis of the activities and staffing that were immediately planned for the utilization of the proposed space. Additionally, further discussion was conducted with Mel Lloyd Centre regarding the possibility of leasing additional space in that location.

With this information, it was clarified that the proposed new space was really being projected for future growth versus immediate need. Furthermore, after several conversations with Mel Lloyd Centre, some additional space not adjacent to the current space was confirmed to be available. Based on this, it was determined that early withdrawal of this request was appropriate. In addition, the new process as outlined above for MOHLTC Community Health Programs Capital Policy has many unanswered questions. It was determined that ensuring WDGPH fully understand this new process was important to maximize WDGPH opportunity for funding of such a large future initiative. As a result, it was decided that it was prudent to wait to submit a future application for a new Shelburne location after the process has been clarified and the Facilities Committee and Board of Health have had an opportunity to fully consider and support a new location in Shelburne.

**APPENDICES:**

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