
SUBJECT: Children in Licensed Childcare with Incomplete Immunization Records
Date: July 2, 2024
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To: Health Care Providers
From: Dr. Matthew Tenenbaum, Associate Medical Officer of Health

In July 2024, Wellington-Dufferin-Guelph Public Health (WDGPH) will be assessing vaccination records of children enrolled in licensed childcare. Parents will be notified of incomplete vaccination records and overdue vaccines. As a result, your office may receive calls to confirm an immunization history or to make an appointment for any overdue childhood vaccines.

Refer to this [Flowchart](#) to assist with decision making regarding vaccine product choice for those children who are unimmunized and/or off schedule with DTap-IPV-Hib or Tdap IPV immunization series.

If you would like further guidance to assess a child's vaccine record, please call 1-800-265-7293 ext. 7006 to speak with a public health nurse.

Ordering Vaccine

To order more vaccine for your office please use the [WDG Public Health Vaccine Portal](#) OR visit our [Website](#) to complete a vaccine order form and fax to 519-823-4903.

Reporting Vaccinations to Public Health

- For Health Care Providers: If you provide childhood vaccines (ages 0-18), your office can report them to WDGPH. Fax vaccine records to 519-836-2986.
- For Parents: Parents can report immunizations directly to WDGPH using one of the following options:
 - Online: immunizewdg.ca
 - Email: vaccine.records@wdgpublichealth.ca
 - Phone: 1-800-265-7293 ext. 7006
 - Mail: Vaccine Records, 160 Chancellors Way, Guelph, ON N1G 0E1

Exemptions

Children who cannot be immunized for medical reasons need to have a [Statement of Medical Exemption](#) completed by their physician and submitted to Public Health. If parents are choosing not to immunize children for religious or conscientious reasons, there are other steps that they need to follow. For more information on exemptions, please refer to the WDGPH [Website](#).

References

[Publicly Funded Immunization Schedules for Ontario June 2022](#)

For more information, please contact:

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